

Interior Design Practicums I, II, III
IND2940, 2941, 2942
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4 Credit Hours

Introduction:

This course is a practical application(internship) of an interior design business situation of knowledge acquired in the classroom. Business principles and practices, promotional techniques, and career development are practicum topics.

Course Description

The Interior Design Practicum is a work experience practicum for the interior design student. It is designed to teach and emphasize the importance of business and communication in the workplace of interior design as well as re-enforce design skills used in an interior design firm, business, or architectural firm.

The class reviews various aspects of the interior design field and includes presentations by local designers and businesses. The class may meet at various business locations.

Employment (or equivalent experience) is required while enrolled in this practicum. This can vary from full time employment as interior design assistant to completion of a variety of experiences. On occasion students will volunteer in agencies such as Habitat for Humanity, IRSC, or complete an unpaid internship in an interior design firm.

A training contract is created to meet the needs of each student while working in the framework of the businesses involved and Indian River State College's Interior Design Department. A weekly student completed log provides verification of work experience. Evaluation of the work experience is completed by the instructor and student via various methods. Visits by the instructor to the student's worksite and communication with students using technologies are critical to this practicum. A weekly classroom, round table discussion keeps the professor informed about the student's internship experience.

Pre-Requisites:

None

Assessed Degree Program Learning Outcome: To make use of technology to organize, acquire, and convey information. Assessment will be evaluated based on the students Presentation of Portfolio in Week 14 – 16 of the course.

Learning Outcomes and Objectives

- 1. Determine internship outcomes in an interior design field**
 - a. Develop a 90-150 hours' personal plan for internship activities and outcomes with faculty and worksite supervisors
 - b. Develop a personal goals and career outline, as determined collaboratively between student, faculty and employer by contracting for grades
 - c. Assess outcomes through oral presentations and written evaluations
- 2. Demonstrate employability through a variety of skills directly related to the interior design field and within the scope of the personal plan for internship activities and outcomes**
 - a. Establish relationships with design organizations, manufacturers and suppliers
 - b. Adapt a written log of contacts made when working with other employees, manufacturers or suppliers
 - c. Maintain positive relations with co-workers and customers
 - d. Establish a network of colleagues using social and professional networking.
 - e. Demonstrate employability readiness through written evaluations
- 3. Evaluate human relations in the interior design business**
 - a. Describe through journaling and oral presentations the human relation skills used when dealing with interior design clients
 - b. Describe through journaling and oral presentations the human relation skills needed to work with employees in an interior design or related business, including: hiring practices, team management and problem resolution strategies
 - c. Develop a personal improvement plan.
- 4. Analyze all aspects of managing the business finances, such as accounting, controls, pricing, fees and contracts**
 - a. Describe through journaling and oral presentations the management principles used in the interior design or related field
 - b. Describe through journaling and oral presentations the basic operations of an interior design or related business
 - c. Examine a sample bid contract, including pricing and legal contract information
 - d. Differentiate ways interior designers are compensated for their services
- 5. Develop a Portfolio by use of technology**
 - a. Outline steps in developing a portfolio for personal and professional use
 - b. Create the body of work for a portfolio from the interior design program projects
 - c. Assemble the best work into a portfolio
 - d. Present orally with clarity and precision a personal design portfolio

Assessment of Learning Outcomes:

Assessments are determined by measuring the ability of each student to retain the learning objectives of the course. Performance –based methods, such as completion of learning objectives of the course, performance-based methods, such as completion of assigned projects, general knowledge test, oral and written presentations of assignment, group discussion, observation of mastery of critical skills, analysis of the final product and class participation and attendance including involvement with the Blackboard On-Line learning system will determine the final grade of this course.

Outline of Course Work:

Do the necessary textbook reading and corresponding homework before coming to class. Use the instructor's comments and suggestions to improve your work.

Texts:

Various textbooks are used as references in this course. The professor will share information about the books (some are adopted books in other classes) as the semester progresses. It is the option of the student to purchase the books presented or not.

Expectations of a College Writer

In any paper, correspondence, or other written communication with your instructor, you must adhere to the following standards:

1. Communicate using Standard English. Papers, correspondence or electronic communications using computer Instant Message Chat Slang or jargon or any such slang, lingo, or other computer-related language will not be accepted.
2. Correctly spell and use the appropriate forms of words (use spell check).
3. Begin each sentence with a capital letter and end with proper punctuation.
4. Write complete sentences that are clearly worded, not garbled and confusing. Do not use fragments, comma splices or run-on sentences.
5. Avoid glaring grammatical errors. Look up the grammar rules if you do not remember the appropriate usage. Seek help in the learning labs or a grammar handbook.
6. When preparing a paper, create a thesis sentence that states the main idea of the essay or a topic sentence that states the main idea of the paragraph.
7. Organize the major supporting ideas and information so that the reader can follow.
8. Read your work aloud; then, revise and edit it. If you cannot come into our campus learning lab for assistance, you may wish to use the service of **Smart thinking**, an online writing review program. This site provides access to professional online writing tutors. Students receive a detailed, personalized critique of any written assignment, such as an essay, report, personal statement, cover letter, resume, or creative story. Students may choose a 30-minute review or a 60-minute review for longer essays.
9. Use appropriate citation style for all research papers. Confirm with your instructor the appropriate format to use.

GRADING FOR THIS PRACTICUM

See grade contract.

Grading Scale

90 – 100	= A
80 – 89	= B
70 – 79	= C
60 – 69	= D
Below 60	= F

Course Requirements:

- Portfolio Presentations

Policy on Late Work or Make-Up Exams

Work handed in over one week late will have 10 points automatically removed from their grade. Visual Presentation will be handed in on the dates indicated and Oral Presentation will be given on the dates assigned. Only in extreme circumstances will late presentation be considered for grading and are subject to approval by the instructor.

Special Needs

If you have any special needs or requirements pertaining to this course, please discuss them with the instructor early in the term.

Syllabus Disclaimer

This syllabus is subject to change at the discretion of the instructor. Changes will be distributed when appropriate as an addendum to the syllabus. The course goals, objectives, and student competencies do not change.

Withdrawal and Attendance Policy

It is the student's responsibility to withdraw from the class by **October 31, 2016**, with a grade of "W".

This practicum has many unique activities and presentations. Special presentations are mandatory. While it is recognized by the instructor that life situations may cause some student problems in attending the special nature of this practicum prohibits "making up" absences. Please keep in touch with the instructor about your schedule/contract. Also, please keep the instructor informed about life situations that may be causing you problems in this practicum. My goal is to make you successful!!

The student must complete outside work experience hours, following the student contract for grade, in addition to attending the one hour per week presentation. During this practicum student are given the opportunity to meet local leaders in the Interior Design Profession. The impression that you make during presentations given by these professionals can have lasting impact on your career!

